

# Application for Tax Abatement City of San Marcos, Texas

## Application

1. Company or Project Name \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Website \_\_\_\_\_  
 Company Ownership \_\_\_\_\_ Public \_\_\_\_\_ Private \_\_\_\_\_  
 NAICS Code \_\_\_\_\_ Headquarters Location (City, State) \_\_\_\_\_  
 Is the company a certified Small, Minority or Woman-owned Enterprise  Yes  No  
 Primary Contact Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_ Address \_\_\_\_\_

2. Provide a chronology of plant openings, closings and relocations over the past 7 years.
3. Provide a record of mergers and financial restructurings during the past 7 years.
4. Will the company own or lease the building? If leasing, are occupancy commitments already existing?
5. Is the project a relocation of existing facility or a new facility to expand operations? If relocation, give current location.
6. If an existing San Marcos business, will project result in abandonment of existing facility? If so, the value of the existing facility will be subtracted from the value of the new facility to arrive at total project value.

7. Property Description.
  - Attach a copy of the legal description detailing property's metes and bounds.
  - Attach map of project including all roadways, land use and zoning within 500 feet of site.

8. Current Value. Attach copy of latest property tax appraisal from the Hays County Central Appraisal District (include both real and personal property).

9. Increased Value/Estimated Total Cost of Project.

Structures	\$	Site Development	\$
Personal Property	\$	Other Improvements	\$

10. Indicate amount of tax abatement and number of years requested for each taxing entity.

City of San Marcos	%	_____	years
Hays County	%	_____	years

List any other financial incentives this project will request/receive (Example: Freeport Exemption, grants, training, etc.)

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

11. Give a brief description of the activities to be performed at this location, including a description of products to be produced and/or services to be provided.

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\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

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### 12. Project Construction Phase

A. Estimate percentage of project development and construction dollars to be spent with San Marcos based contractors or sub-contractors.

Construction costs \$	Percentage local contractors	%
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B. Construction Employment Estimates:

Start Date (Mo/Yr)	Completion Date (Mo/Yr)
No. of Construction Jobs	Estimated Total Construction Payroll \$

C. Describe any off-site infrastructure requirements:

• Water

• Wastewater

• Streets

• Drainage

• Other

### 13. Project Operation Phase. Provide employment information for the number of years incentive is requested.

Employment Information	Existing Operation (if applicable)	At Project Start Date (mo/yr) ____ / ____	At Term of Incentive
A. Total number of permanent, full-time jobs			
B. Employees transferred from outside San Marcos			
C. Net permanent full-time jobs (A. minus B.)			
D. Total annual payroll for all permanent, full-time jobs (A.)			

E. Types of jobs created. List the job titles and number of positions in each category that will be employed at the facility. Provide average wage for each category.

F. Types of benefits provided. List the benefits that will be provided to the employees at the facility.

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G. Estimate annual utility usage for project:

Electric	\$	Water	\$
Wastewater	\$	Gas	\$

14. Describe any other direct benefits to the City of San Marcos as a result of this project (e.g., sales tax revenue or project elements identified in Incentive Policy).

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15. Is property zoned appropriately?  Yes  No

Current zoning.

Zoning required for proposed project.

Anticipated variances.

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16. Is property platted?  Yes  No

Will replatting be necessary  Yes  No

17. Discuss any environmental impacts created by the project.

A. List any permits for which applicant must apply. Applicant will be required to provide City with copies of all applications for environmental permits upon completion of application(s).

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B. Provide record of compliance to all environmental regulations for the past five years.

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C. Provide information on hazardous material usage and storage for the proposed project.

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18. Provide specific detail of any businesses/residents that will be displaced and assistance that will be available from the requesting company.

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19. Provide description of any historically significant area included within the project's area as determined by the Historic Preservation Officer. If any, give details of how the historically significant area will be preserved.

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20. Justification for incentive request: Substantiate and more fully describe the justification for this request. Include the amount of the abatement and incentives requested and show how it will contribute to the financial viability of the project. Submit attachments if necessary.

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21. List additional incentive and abatement factors to be considered for this project.

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22. Financial Information: Attach copies of the last two years financial statements or, in the case of a new project, a business plan including financial projections.

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This incentive application is submitted with the acknowledgement that additional certified financial information may be required.

Visit our website: [www.ecodevsanmarcos.org](http://www.ecodevsanmarcos.org) to download a copy of our incentive policy and application.

Authorized Signature \_\_\_\_\_

Date: \_\_\_\_\_

### Economic Development San Marcos

202 North C.M. Allen Pkwy.

San Marcos, TX 78666

Phone: (512) 393-3400

Fax: (512) 393-5912

Website: [www.ecodevsanmarcos.org](http://www.ecodevsanmarcos.org)

### City of San Marcos

630 East Hopkins

San Marcos, TX 78666

Phone: (512) 393-8100

Fax: (512) 396-4656

E-mail: [cityhall@ci.san-marcos.tx.us](mailto:cityhall@ci.san-marcos.tx.us)

Website: [www.ci.san-marcos.tx.us](http://www.ci.san-marcos.tx.us)



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